

Committee: <b>Finance</b>	Date: <b>18 November 2014</b>
Subject: <b>Finance Committee Contingencies</b>	<b>Public</b>
Report of: <b>Chamberlain</b>	<b>For Information</b>

Service Committee budgets are prepared within the resources allocated by the Policy and Resources Committee and, with the exception of the Policy and Resources Committee, such budgets do not include any significant contingencies. The budgets directly overseen by the Finance Committee therefore include central contingencies to meet unforeseen and/or exceptional items that may be identified across the City Corporation's range of activities. Requests for allocations from the contingencies should demonstrate why the costs cannot, or should not, be met from existing provisions.

The approved commitments against the 2014/15 central contingencies are listed at Appendix 1.

In addition to the central contingencies, the Committee has a specific City's Cash contingency of £100,000 to support humanitarian disaster relief efforts both nationally and internationally.

The uncommitted balances that are currently available are set out in the table below.

Uncommitted Balances on 2014/15 Contingencies as at 30 October 2014				
	City Fund £'000	City's Cash £'000	Bridge House Estates £'000	Total £'000
General Contingencies	584	330	43	957
National and International Disasters	n/a	30	n/a	30

### **Recommendation**

Members are asked to note the report.

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## Appendix 1

### GENERAL CONTINGENCY - CITY FUND

Committee Date	Description	Resp Officer	Allocation	Contingency Balance
	Annual Provision		£	£ 800,000
01 May 2012	Original allocation of up to £99,000 for the funding for the preparation of the City of London Community Infrastructure (CIL) Charging Schedule, of which £36,000 was allocated from the 2012/13 contingency and £15,000 from the 2013/14 contingency. The funds allocated should be fully reimbursed from CIL receipts during the first three years of CIL operation.	DBE	48,000	
27 May 2014	Microsoft Licences Agreement - allocation to cover additional cost of licences in year 1 of a 3 year agreement, years 2 and 3 to be covered by base budget increases. The total allocation of £254,000 is split between the three funds.	CH	168,000	
	Total allocations agreed to date <sup>1</sup>			216,000
	Balance remaining prior to any requests that may be made to this meeting			584,000

1. Allocations to date are £41,000 lower than previously reported as funding for the first year of the term consultancy services for the inspection and management of highway structures is being met from the Director of Built Environment's underspend carried forward from 2013/14.

**GENERAL CONTINGENCY - CITY'S CASH**

Committee Date	Description	Resp Officer	Allocation	Contingency Balance
	Annual Provision		£	£ 950,000
24 May 2013	St Paul's lighting project to meet the cost of preparing the Sponsorship Package and securing external funding for the implementation of the project, including developing the project through the Gateways, a total contribution of £100,000, of which £25,000 was met from the 2013/14 contingency.	DBE	75,000	
10 Dec 2013	£55,000 (£40,000 in 2014/15 and £15,000 in 2015/16) for additional one-off revenue costs in respect of the Education/Community Programme to launch the Heritage Gallery and the provision of retail stock to promote the opening and the City's role in looking after London and the Nation's heritage. The first £15,000 of income from the sale of the special retail stock will be credited to central risk.	DCHL	40,000	
18 Feb 2014	£40,000 to engage the necessary external network design and security consultants to advise on the replacement of the City's LAN infrastructure.	CH	40,000	
18 Feb 2014	a loan of £150,000 to the City Arts Trust, to pay the costs of a temporary pop-up venue, to be repaid over not more than five years	DCHL	150,000	
27 May 2014	Microsoft Licences Agreement - allocation to cover additional cost of licences in year 1 of a 3 year agreement, years 2 and 3 to be covered by base budget increases. The total allocation of £254,000 is split between the three funds.	CH	79,000	
27 May 2014	a guarantee of up to £75,000 in support of a bridging loan to be made by the Law Society to the Global Law Summit to be held in February 2015. The guarantee would become payable if the Summit does not break even and is therefore unable to repay the loan.	REM	75,000	
27 May 2014	Up to £128,000 to meet the cost of a second State Banquet in 2014/15. The full amount may not be required as the Remembrancer may be able to contain some or all of the cost within resources carried forward from 2013/14.	REM	128,000	
21 Oct 2014	Match funding, in partnership with the Mercers' Company, for a biography of Sir Thomas Gresham. Total allocation from contingency of £98,500 gross (£77,250 net after estimated income) phased over 5 years commencing 2014/15.	TC	33,500	
	Total allocations agreed to date			620,500
	Balance remaining prior to any requests that may be made to this meeting			329,500

### GENERAL CONTINGENCY - BRIDGE HOUSE ESTATES

Committee Date	Description	Resp Officer	Allocation	Contingency Balance
	Annual Provision		£	£ 50,000
27 May 2014	Microsoft Licences Agreement - allocation to cover additional cost of licences in year 1 of a 3 year agreement, years 2 and 3 to be covered by base budget increases. The total allocation of £254,000 is split between the three funds.	CH	7,000	
	Total allocations agreed to date			7,000
	Balance remaining prior to any requests that may be made to this meeting			43,000

### NATIONAL & INTERNATIONAL DISASTERS CONTINGENCY - CITY'S CASH

Committee Date	Description	Resp Officer	Allocation	Contingency Balance
	Annual Provision		£	£ 100,000
23 Sep 2014	Donations to the Red Cross; £20,000 to the South Sudan Relief appeal and £20,000 to the Ebola Relief appeal	TC	40,000	
30 Oct 2014 Urgency	Disasters Emergency Committee, Ebola Appeal.	TC	30,000	
	Total allocations agreed to date			70,000
	Balance remaining prior to any requests that may be made to this meeting			30,000

#### KEY TO RESPONSIBLE OFFICERS

CH: Chamberlain

DBE: Director of the Built Environment

DCHL: Director of Culture, Heritage and Libraries

REM: Remembrancer

TC: Town Clerk